

We are hiring!

The European Health Forum Gastein is looking for a full-time communications officer. The successful applicant will be responsible for international media relations, social media, the organisation's web presence, and online and print publications.

### Communications Officer

Main areas of responsibility:

- developing a yearly communication strategy in consultation with the Secretary General and content team as well as our Brussels-based press agency
- implementation of this strategy, with the overall aim of increasing stakeholder engagement and profile of the organisation
- coordination of both design and content of EHFG website, online and print
- writing, editing and translating texts for a variety of audiences
- social media content curation and coordination between and during events
- briefings for and on-site support of both film team and photographers

You should apply if you:

- are a young professional with three years or more of relevant work experience,
- have worked in the field of European public relations, e.g. as part of a consultancy or press agency, or as communications officer for an organization,
- enjoy writing and have a good feeling for language,
- have excellent communication skills in both English and German,
- are a proficient user of typo3 and photoshop; knowledge of desktop publishing tools would be an asset,
- have an eye for detail,
- enjoy working in a fast-paced, international environment,
- are an enthusiastic team player.

Knowledge of EU institutions and health policy are an asset.

About us:

The EHFG was founded in 1998 as a European health policy conference. It aims to provide a platform for all stakeholders from the fields of public health and healthcare, and beyond.

Start date: earliest possible

Location: Salzburg (applicant should be open to move to another location)

Application: To apply please send your CV, cover letter and letter of reference to [lisa@ehfg.org](mailto:lisa@ehfg.org) by 21.12.2017.